Logging In

help.grandcare.com \rightarrow help for caregivers \rightarrow logging in

Normal Login

The first step for any caregiver who wants remote access to a loved one's system, is to log in. You can use the <u>Online Care Portal</u> from any device with Internet access. Your installer or support specialist will provide you with the URL (web address) for logging in.

Log In		
My GrandCare Welcome. You are one step away from managing and communicating with your residents, clients, or lowdowns, Enter your email address	Email Password	
and the password provided by My GrandCare to access your accounts.	Remember My Email	
	Forgot My Password	
	Primerrod by GCMana Copyright & 2443-2643 Crawd	ge 2.8.4 (2004) are Systema

- 1. Enter the URL in a browser, and the Sign-In screen will open.
- 2. Enter your email address and password, then click the Log In button.

Activate Your User Account

Before you can log in the first time, you need to activate your user account.

At the time that your user account is set up, you will receive an email from the system. In the email is a link to the screen for activating your user account.

- 1. Click the link and follow the instructions for setting a password. *The link will only be active for 48 hours.*
- 2. After you log in for the first time, read and accept the licensing agreement.

Note: If you do not activate your user account within the 48-hour time frame, the link will expire. If that happens, follow the steps for a forgotten password.

It's a good idea to "white list" *noreply@grandcare.com* in your email account, so that activation and alert emails from the system don't get marked as spam. Steps for doing this vary between email clients, but one good way is to add it to your email address book.

Forgot Your Password?

D Beck		Forgot Password	(O 160
	Please enter yo password.	or email address. A message will be sent to you that will give you instructions on how to	reset your
	Email		
		Reset Password	
			Rower and by GC Manager 7.8.4 c

On the Sign In screen is a button labeled "Forgot My Password." If you forgot your username or password, or didn't activate your user account before the deadline expired, then click this button, and follow the simple instructions.

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